Change of details form
M05

Brighter SUPER

right by your side

Use this form if you are wanting to change the details held on your Brighter Super account.

The easiest way to update your address, tax file number or contact details is through Member Online.

Current details
Brighter Super respects your privacy. All personal information collected is protected in line with Brighter Super's Privacy Policy.

Member number

Account number

Given name(s)

Surname

Date of birth
/   /

Email

Phone number

Residential address

Suburb/town

State

Postcode

Postal address (if different to above)

State

Postcode

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1 Instructions

Please tick (✓) the applicable box(es) below.

☐ I would like to correct my date of birth (section 2 and section 4).

☐ I would like to correct or update my name (section 3 and section 4).

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2 Correct your date of birth

Please complete this section if the date of birth recorded on your Brighter Super account needs to be corrected.

Before we can update your account you will need to provide a certified copy of your current photo ID document.

☐ Please update my date of birth to   /   /

The document you provide **must be certified** as a true copy of the original, must still be valid (can't be expired) and needs to have been certified within the last 90 days. Read the *Proof of identity requirements* information at **brightersuper.com.au** for more information.

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3 Correct or update your name

Please complete this section if you are wanting to correct or update the name recorded on your Brighter Super account.

Before we can update your account you will need to provide a certified copy of your current photo ID document. You will also need to show us certified documents that link your new name to the name on your Brighter Super account.

☐ Please update my name as per below:

from _____

to _____

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4 — Supporting documentation

Please select (✓) one of the below options to confirm which document you will be providing with your application form:

- ☐ Current driver licence (front and back).
- ☐ Current passport.
- ☐ Current government issued Photo identification card or Proof of age card (front and back).

If you are **changing your name** you will also need to **include at least one of the following** linking documents:

- ☐ Marriage certificate issue by a Registry of Births, Deaths and Marriages in Australia or the relevant government document from the country you were married in.
- ☐ Change of name certificate.
- ☐ Birth certificate that lists previously known names.

All documents you provide **must be certified** as a true copy of the original, must still be valid (can't be expired) and need to have been certified within the last 90 days. Read the *Proof of identity requirements* information at **brightersuper.com.au** for more information.

5 — Member declaration

- I certify the above information is correct and I have read the Important information section on page 3.
- I understand that if this form is incomplete the Fund will not be able to process my request.
- I confirm I have provided certified identification documentation as required to enable Brighter Super to verify my identity.
- I have provided certified documents to show the link between the name on my Brighter Super account and the name I am changing to.
- I am aware I can contact Brighter Super for more information before completing this form.

Member signature	Date signed
	/ /

Please sign in blue or black pen - Brighter Super does not accept digital signatures on this form. If you are signing this form on behalf of the member please complete the section below.

6 — Power of Attorney signature

Complete this section if you are signing this form on behalf of the member in your capacity as the member's attorney.

By signing this form you are declaring that:

- you are nominated as an attorney on the member's Power of Attorney document and are authorised to act on the member's behalf for financial matters; and
- to the best of your knowledge and belief your appointment under the Power of Attorney document has not been revoked or otherwise withdrawn.

If more than one attorney has been appointed all attorneys will need to print their name, sign and date the form unless authorised to act severally.

	Signature	Date signed
Attorney 1		/ /
Attorney 2		/ /
Attorney 3		/ /
Attorney 4		/ /

Please sign in blue or black pen - Brighter Super does not accept digital signatures on this form.

Please (✓) one of the options below:

- ☐ I have attached valid Power of Attorney documentation. Please read the *Power of Attorney* information on page 3
- ☐ I have previously supplied a valid Power of Attorney document to Brighter Super.

Important information

1. Personal information

Brighter Super respects your privacy. All personal information collected on this form is protected in line with *Brighter Super's Privacy Policy*. To find out more about how we collect and manage your personal information, please refer to our *Privacy Policy* available from our website **brightersuper.com.au**.

2. Power of Attorney

You can appoint an Attorney to step in and manage your own affairs in case you're unable to do so – for example, you may be traveling, or ill, or have had an accident Appointing someone as your power of attorney requires you to draw up legal documents about the responsibilities you're happy to entrust to others.

For a Power of Attorney (PoA) to be accepted, we require the forms to be posted through to us at **GPO Box 264, Brisbane QLD 4001** along with supporting documents for you and your attorney(s). **Please ensure your documents have been certified on each page**

The supporting documents required will differ depending on the legal document but may include:

- Certified photo identification for the attorney(s).
- Statutory declaration completed by the attorney confirming the Power of Attorney (PoA) has not been revoked.
- Medical evidence to confirm the member no longer has capacity to make financial decisions.

3. Proof of identification requirements

Australian government legislation requires you to provide us with proof of identification if you are updating your account details.

To prove your identity, you can provide us with original certified copy of your current driver licence or passport.

Read the *Proof of identity requirements* information at **brightersuper.com.au** for more information.

Now you have completed this form and signed the declaration, please send it to us by:

Preferred method

Website (Secure file upload)
brightersuper.com.au/contact-us

Alternative options

Email (scanned copy)
membership@brightersuper.com.au

Post Brighter Super
GPO Box 264
Brisbane Qld 4001

Brighter SUPER